MEMORANDUM

TO: Community Mental Health Center CEOs & ACT Team Leaders
FROM: Katy Howard, Deputy Director - Revenue Enhancement & Data
Division of Mental Health and Addiction
DATE: February 6, 2006
RE: Assertive Community Treatment (ACT) Team Admission Criteria

This memorandum is in follow-up to DMHA’s September 23, 2005 written communication, and subsequent teleconference on October 24, 2005, regarding ACT Admission standards and Medicaid Rehabilitation Option payment for ACT (H0040 HW).

Medicaid eligible consumers on ACT Teams are required to meet both the DMHA approved ACT Team Admission criteria and the Medicaid criteria as set forth in 405 IAC 5-21-8. For the time period covering November 1, 2003 through September 30, 2005 ACT consumers were required to meet each team’s DMHA approved criteria in accordance with 440 IAC 5.2-2-4 and demonstrate a low or moderate level of functioning on the HAPI-A in order to meet the Medicaid criteria.

To ensure that the ACT resource is targeted to the most appropriate consumers, DMHA implemented minimum admission criteria effective no later than October 1, 2005. It was not the intent of this change to force consumers already admitted to ACT Teams out of ACT services. Consumers admitted to ACT under the old admission criteria may continue to receive MRO Reimbursement provided they met and continue to meet the minimum criteria set out by Medicaid at 405 IAC 5-21-8. However, CMHCs need to routinely review the treatment plan of all consumers and evaluate whether a consumer can be graduated from ACT. I strongly encourage you to document your routine review period and graduation criteria in your clinical plan for services or similar document. The Team psychiatrist should also document the medical justification for continued ACT services during the routine review.

DMHA will provide each Team’s original approved admission criteria and any updates to Health Care Excel. Health Care Excel will refer to these criteria for the purposes of future Surveillance and Utilization Review (SUR) audits that may include ACT claims.

Please contact me at (317) 233-5005 or Katrina.Howard@fssa.in.gov with any follow-up questions.